

# ASL LIBRARY NEWS

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## What's New in the Library?

- Good news for those of you who use the Nutshells as study aids! The Library has purchased a second set of all the books in the series, which will be shelved in the regular collection. These Nutshells can be checked out for two weeks, so that you can use them at home. Our "original" copies will remain on Reserve for a two-hour checkout.

To see a list of Nutshells that we have in our collection, log on to our online catalog (instructions are posted at all of the Library's terminals; you can also access the catalog over the Internet by going to the Library's home page at <http://www.asl.edu/library/> and choosing "Library Catalog"). Choose a "complex" search, and in the "Search Limits" area, change "Item Cat1" to "Nutshell." That search will give you a list of all the Nutshells and the call number where you can find them.

- Although our "lost and found" service is not new, some of the stuff we've been collecting is. If you have lost a sweater, a textbook, or any other item, check at the Circulation Desk.
- As previously advertised, we will be offering Westlaw training sessions this month (April 19-20). Two separate classes will be conducted. The first one will cover job searching using Westlaw's own databases as well as Attorney Jobs Online. The other class will be an "advanced" searching class, which would be useful to those doing summer externships (or those with real jobs this summer!). Sign-up sheets are available at the Circulation Desk.
- Pat Beavers is our new LEXIS student representative. Contact either her or Chris King for LEXIS help. During April, we will be selecting a Westlaw student representative to replace Raleigh McReynolds, who holds that title until graduation.
- If there are any third year students who did not receive the Library's newest handout -- Bar Examination Resources -- extra copies are available at the Circulation Desk. (Everyone else is welcome to have a copy, too!) We are adding more materials to our bar examination collection (for example, the paper copy of West Virginia's bar exams should be arriving soon), so don't be afraid to ask what we have!

## Other Library News

- April, called the "cruellest month" by T.S. Eliot in The Wasteland, is also the month when taxes are due. The Library has many IRS tax booklets, most of which are located around KF 6300. Ask if you need assistance.

Tax forms can be found on the Internet. For federal forms, check out the IRS's own web site at

[http://www.irs.ustreas.gov/forms\\_pubs/](http://www.irs.ustreas.gov/forms_pubs/)

For state forms, Yahoo! has a listing of the states that provide forms over the Internet.

[http://dir.yahoo.com/Government/  
U\\_S\\_\\_Government/Taxes/  
Online\\_Tax\\_Forms/](http://dir.yahoo.com/Government/U_S__Government/Taxes/Online_Tax_Forms/)

(there are two underscores between the "S" and "Government")

For general tax information, try

<http://www.taxsites.com>

- The Library has hired a new Acquisitions Assistant. Her biography will appear in the next issue. Tammy Rife takes over Michelle Lawson's old position. Michelle will now be working in the Business Office.
- Don't forget that if you want to print in the Library, you need to make sure that Brian Ratliff has given you a network password. See either him or Chris King to install a printer driver onto your computer.

## Important Dates

### \* APRIL 2: DAYLIGHT SAVINGS TIME BEGINS

don't forget to set your clocks one hour ahead on Saturday night!

### \* APRIL 10-14: NATIONAL LIBRARY WEEK

watch for refresher classes on legal research!

### \* APRIL 12: LIBRARY-SPONSORED COFFEE BREAK (10-11 am; Lions' Lounge)

stop by and help the Library celebrate National Library Week!

### \* APRIL 17: STRATEGIC PLANNING (1-6:30 pm; old Library stacks area)

reference service will be limited so that we can plan for the future!

### \* APRIL 19-20: WESTLAW JOB TRAINING SESSIONS

job searching and "advanced" searching classes available from the Westlaw training rep!