

ASL LIBRARY NEWS

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Welcome!

Welcome – or welcome back – to the ASL Library. The Library is designed to complement the Law School's educational program. Our expanded staffing hours allow us to help you find the materials you need in our collection. We provide a clean and secure area to study and to do research. We have very dedicated staff members who will try to help you in every way possible.

Take the time to walk around and look at what the Library has to offer. We have a small but growing collection of regional legal materials, as well as general reference materials. We are purchasing books that cover the topics that you will learn in school. Our print collection is enhanced by our microfiche holdings, as well as some electronic databases that you have access to (see our web site, at <http://www.asl.edu/library/>).

Please feel free to ask questions or make suggestions as to how we can make your stay at our Law School more comfortable. Our suggestion box is upstairs, tucked away in the copy area (for those who want to leave anonymous suggestions).

What's New in the Library?

- Returning students will notice that the Library has rearranged much of our collection, so books might not be where you last saw them. Here's a quick summary of some of the changes. Please ask at the Circulation Desk if you can't find what you need.
 - Our "Regional" Area, located on the first floor between the Reference Area and the Seminar Room, was becoming too crowded, so we have renamed it the "Virginia Area." All other state material can be found upstairs.
 - The ALRs (American Law Reports) have moved to the Reference Area.
 - Most of the books on criminal law, criminal procedure, and evidence have been moved upstairs, shelved after the state materials.
- Due to student requests, we have purchased three more white boards for the study rooms (only two rooms lack the white boards now). You can check out markers and erasers with a student ID at the Circulation Desk. (You can keep the markers and erasers for up to eight hours.)

What We Did This Summer....

by Glenna Owens, Associate Director

Our Technical Services staff was very busy this summer with many special projects. In addition to their normal workload, they have completed the following projects:

- Added microfiche titles to the collection, including shifting much of the existing collection to make room in the cabinets.
- Added barcodes to several sets of reporters that were not done the first time around.
- Property stamped the sets of material that was not done initially.
- Continued to correct call number and copy information of the Congressional Information Service [CIS] microfiche collection.
- Successfully completed rollover of accounts for the previous fiscal year, in a timely fashion.
- Cleaned up order records for missing or never ordered items.
- Processed the many wonderful donations that were received.

[And you'll notice that Glenna received a promotion over the summer. Please join the Library staff in congratulating her on assuming new duties.]

Other News

- We've made a few changes in the Library rules for the upcoming school year. All first year students received a brand-new Student User Guide during Orientation; others wanting a new copy can download it from our web site (<http://www.asl.edu/library/pubs.htm>) or pick up a copy at the Circulation Desk.
- First year ID cards will be available at the Circulation Desk on Monday, August 20. If your ID card has not been printed because you didn't get your picture taken, please see Brian Ratliff, Computer Administrator, on Tuesday, August 21. [Returning students who need a replacement ID need to see Chris King, Public Services Librarian. There is a five dollar charge for the replacement card.]
- As of press time, we are hiring new employees to work the "extended hours" that we are now offering (8 pm to midnight, Sunday through Thursday). We will offer profiles of our new employees in the September newsletter.
- If you have a problem reaching books on any of our high shelves due to a disability, please ask at the Circulation Desk for our "reacher." It's a special tool to allow physically challenged persons to extend their reach.

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