

Official Name Change Request



APPALACHIAN
— SCHOOL OF LAW —
OFFICE OF THE REGISTRAR

1169 Edgewater Drive
Grundy, VA
Fax: (276) 935-8261
registrar@asl.edu

■ Please complete all fields clearly and accurately

Current Name on College Records :
First Middle Last

Student ID# or SS# : Date of Birth :

New Name for College Records :
First Middle Last

I certify that the information provided on this form is true. I understand that this name change will become effective at the end of the current semester and/or prior to the next semester.

Signature of Student :

Date :

All requests for name changes require an original signature of the student. Forms without a signature will not be processed.

■ Please review the following requirements

Along with this form, you must submit one of the following forms of legal documentation that pertains to the circumstances of your name change:

Name Change by Marriage

- Certified Copy of marriage certificate or
- Certified Copy of abstract of marriage

Name Change by Dissolution of Marriage

- Certified copy of dissolution of marriage judgement with maiden name restored

Name Change by Court Order

- Certified copy of court order changing your name

Name change by Naturalization:

- Certified copy of naturalization certificate (N-550 or N570) and
- Certified copy of you Application for Naturalization (N-400) with request for change of name

Return you completed request in person, by mail or by email to:

Appalachian School of Law
Office of the Registrar
1169 Edgewater Drive
Grundy, VA 24614
Email: registrar@asl.edu

For Office Use Only:

Date Processed:

Initials: